

**DeForest Area School District
Board of Education Meeting Minutes
Monday, February 13, 2023 – 6:00 pm.**

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| 1. | <p>Convene</p> <p>President Gail Lovick called the February 13, 2023 regular meeting of the DeForest Area School District's Board of Education to order at 6:00 p.m in the Boardroom of the District Office, 500 S. Cleveland Avenue, DeForest, WI 53532.</p> <p>Superintendent, Dr. Rebecca Toetz verified that the meeting was properly noticed.</p> <p>Board members present: Jan Berg, Brian Coker, Sue Esser, Jeff Hahn, Linda Leonhart, Gussie Lewis, Gail Lovick, Stephanie Sarr, and Megan Taylor. Also present were administrators Dr. Rebecca Toetz, Kathleen Davis-Phillips, Sara Totten, Kate Dabetic, Nate Jaeger and Kathy Williams.</p> <p>The Pledge of Allegiance was recited.</p> <p>Stephanie Sarr recited the DeForest Area School District's Mission, Vision, and Equity Statements.</p> |
| 2. | <p>Approval of the Agenda</p> <p>A. Review DASD Board of Education Norms and Working Agreements B. Approve Agenda</p> <p>On a motion by Esser, seconded by Taylor, and passed unanimously by voice vote, the agenda was approved.</p> |
| 3. | <p>Announcements by the Chair</p> <p>The Board may convene into Closed Session for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, in accordance with WI Statute 19.85(1)(c) {Quarterly Review of Monitoring reports - Superintendent formal evaluation}</p> |
| 4. | <p>Board Business & possible Board action</p> <p>A. Hearing for owners and electors to provide input on a petition to detach small territory parcel number 081022307054 from the Sun Prairie School District and attach this property to the DeForest Area School District. (OE-7)</p> <p><u>Discussion:</u> The Board conducted a hearing for owners and electors to provide comment on a petition to detach a small territory from Sun Prairie School District to DeForest Area School District. No owners or electors appeared to provide input.</p> |

B. Policy Review Ad Hoc Committee update on process for policy review (GC-5)

Discussion: Members of the Board of Education Policy Review Ad Hoc Committee gave an update on the processes that will be used for future policy review.

C. Presentation and possible approval of OE-4, Personnel Administration Board Policy Monitoring Report

Discussion: Director of Human Resource Services, Nate Jaeger presented the monitoring report for Board Policy OE-4, Personnel Administration. He presented the report as in compliance, with exceptions noted.

On a motion by Coker, seconded by Hahn, the DeForest Area School District Board of Education voted to accept OE-4 Personnel Administration Board Policy Monitoring Report, as presented. The vote passed with a unanimous voice vote.

On a motion by Sarr, seconded by Leonhart, the DeForest Area School District Board of Education voted to approve OE-4, Personnel Administration Board Policy Monitoring Report, as presented, in compliance with exceptions noted. The vote passed with a unanimous voice vote.

D. Review of Board Policy, OE-4 Personnel Administration (OE-4)

Discussion: The Board discussed Board Policy, OE-4 Personnel Administration and offered suggestions to the Policy Review Ad Hoc Committee who will use the feedback in their work to review and revise the policy, if necessary.

E. Presentation and possible approval of OE-10 Learning Environment Board Policy Monitoring Report

Discussion: Director of Instruction, Grades Prek-6, Kate Dabetic, Superintendent, Dr. Rebecca Toetz, and Director of Student Services, Dr. Sara Totten, presented the monitoring report for Board Policy, OE-10 Learning Environment. The report was presented as in compliance, with exceptions noted.

On a motion by Hahn, seconded by Lewis, the DeForest Area School District Board of Education voted to accept OE-10 Learning Environment Board Policy Monitoring Report, as presented. The vote passed with a unanimous voice vote.

On a motion by Coker, seconded by Hahn, the DeForest Area School District Board of Education voted to approve OE-10 Learning Environment Board Policy Monitoring Report, as presented, in compliance with exceptions noted. In addition, OE-10.2 indicator 3 was determined to be non-compliant. The vote passed with a unanimous voice vote.

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| | <p>F. Review of Board Policy, OE-10 Learning Environment (OE-10)</p> <p><u>Discussion:</u> The Board discussed Board Policy, OE-10 Learning Environment and offered suggestions to the Policy Review Ad Hoc Committee who will use the feedback in their work to review and revise the policy, if necessary.</p> <p>G. Presentation of District Budget Assumptions for 23-24 Fiscal Year, including long-term financial planning (OE-5)</p> <p><u>Discussion:</u> Director of Business & Auxiliary Services, Kathleen Davis-Phillips presented the District's budget assumptions for the 2023-2024 fiscal year, including long-term financial planning.</p> <p>H. Consideration and possible action on petition for detachment on the property parcel number 081022307054 and public comments, including granting or denying the petition for detachment by resolution and issuing an order regarding the same. (OE-7)</p> <p>On a motion by Berg, seconded by Hahn, the DeForest Area School District Board of Education voted to approve the petition for detachment of the property parcel number 081022307054 from the Sun Prairie School District and attach this property to the DeForest Area School District. The motion passed with a unanimous voice vote.</p> <p>I. Update and possible approval of Big Hill Land Agreement</p> <p><u>Discussion:</u> The Board received an update on a proposal for a land use agreement to provide an outdoor learning center on the District-owned Big Hill property.</p> |
| 5. | <p>Board Education</p> <p>A. Preparation for Board of Education Self-Evaluation at Feb. 27, 2023 Board Work Session</p> <p><u>Discussion:</u> The Board discussed plans for their self-evaluation at a Board Work Session on Feb. 27, 2023.</p> |
| 6. | Public Input - None. |
| 7. | <p>Board Consent Agenda</p> <p>A. Accept Minutes - January 23, 2023</p> <p>B. Approval of OE-6, Financial Administration Monitoring Report Summary Statement</p> <p>C. Approve Gymnastics Co-Op renewal agreement - 2023</p> <p>Leonhart made a motion, Lewis seconded to approve the Board Consent Agenda. The motion was approved by a unanimous voice vote.</p> |
| 8. | Superintendent Consent Agenda |

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| | <p>A. Personnel Recommendations</p> <p>I. Separations: Alexander Mory - Bilingual Teacher DAHS resignation effective 2/3/2023</p> <p>II. Leaves: None.</p> <p>III. Transfers: None.</p> <p>IV. Appointments: Haley Vogelsang - Educational Assistant WES replacing Christine Smith Karah Kippley - Educational Assistant WES replacing Roseanna Heins Hannah Hallahan - Recess YES replacing Lauren Trentadue Brandon Jakubik - Special Education Driver/Assistant DO replacing Meghan Jeranek Drake Biodrowski - Recess Harvest replacing Amber Bohnsack Christine Smith - District Tutor replacing Kelly Gaona Jade Krol - Special Education Teacher DAHS - new position Ashley Werrline - Special Education Assistant WES - replacing Darien Tainter-Parr Brandie Campbell - Food Service Assistant DAHS - replacing Duane Kleinfeldt</p> <p>V. Reassignments: None.</p> <p>B. Vouchers Payable/Treasurer's Report Paid: 207169-207273, 222301278-222301444, 202200323-202200605</p> <p>C. Consideration of snow removal and access easement at 520 E. Holum Street, DeForest, WI 53532</p> <p>Lewis made a motion, Berg seconded, to approve the Superintendent's Consent Agenda. The motion was approved by a unanimous voice vote.</p> |
| 9. | <p>Community Engagement -</p> <p>A. Discussion of upcoming Board engagement opportunities</p> <p>B. Discussion of Wisconsin Association of School Boards (WASB) Day at the Capitol, March 22, 2023</p> <p><u>Discussion:</u> The Board discussed representation on March 22, at the WASB Day at the Capitol, as well as other upcoming community engagement opportunities.</p> |
| 10. | <p>Press Verification</p> <p>No member of the press was present at this time. Attended earlier.</p> |
| 11. | <p>Convene into Closed Session</p> <p>Berg moved, Coker seconded, to move into closed session at 8:46 pm. The motion was adopted by the following vote: Aye –Berg, Coker, Esser, Hahn, Leonhart, Lewis, Lovick, Sarr, and Taylor. Naye – None. Absent – None.</p> <p>While in Closed Session, the Board conducted business in accordance with WI Statute 19.85(1)(c).[Quarterly Review of Monitoring Reports - Superintendent formal evaluation]</p> |

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| 12. | <p>Reconvene into Open Session</p> <p>On a motion by Berg, seconded by Coker, and passed by a unanimous show of hands the Board of Education reconvened into open session at 9:02 pm.</p> |
| 13. | Further discussion or action related to Closed Session business - None. |
| 14. | Board Debrief |
| 15. | <p>Adjourn</p> <p>The Board of Education adjourned at 9:03 pm on a motion by Hahn, seconded by Lewis, and passed unanimously by voice vote.</p> |
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| | DASD BOE President Signature: |
| | Date: |

